ET Trade Limited

Internet Trading

User Manual

ET Trade Speed Station Plus

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2.0	2017/12/15		Updated layouts
3.0	2018/07/20		Add two factor authentication

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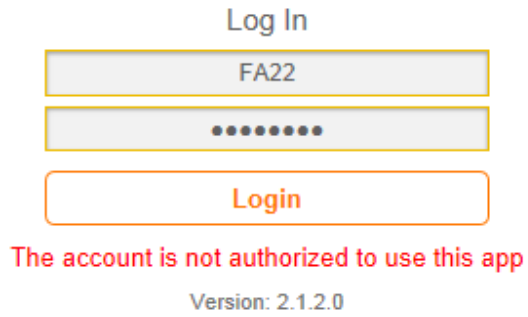
1 Internet Trading Overview

Internet Trading (iTrade) is an extended function of ET Trade Speed Station Plus. Internet Trading allows user to check market price, input new order, cancel, modify existing order; check client portfolio, Order Book and Trade Book, order history and trade history and etc. Users can login Internet Trading through internet browser when their user account has registered at Internet Trading package.

1.1 Login Internet Trading

User can input the iTrade hyperlink to the Browser to access Internet Trading login page.

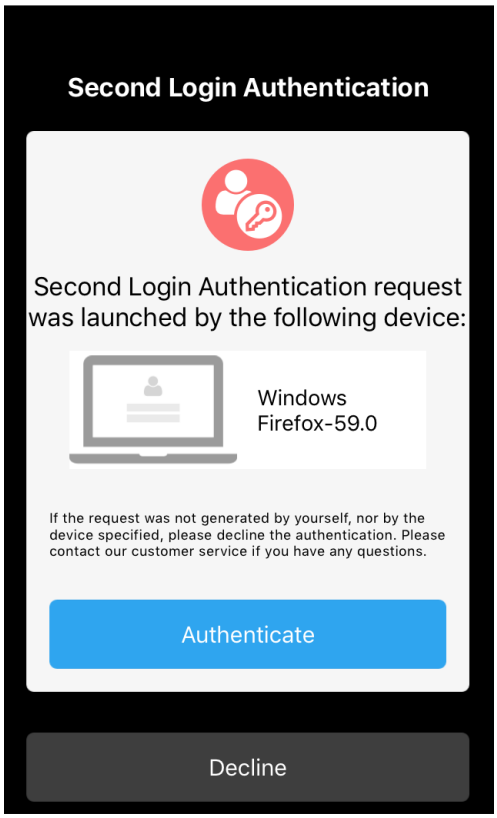
Remarks: If the User ID did not have the rights to login iTrade, iTrade will display “The account is not authorized to user this app” as a reminder. Please contact your AE for detail.



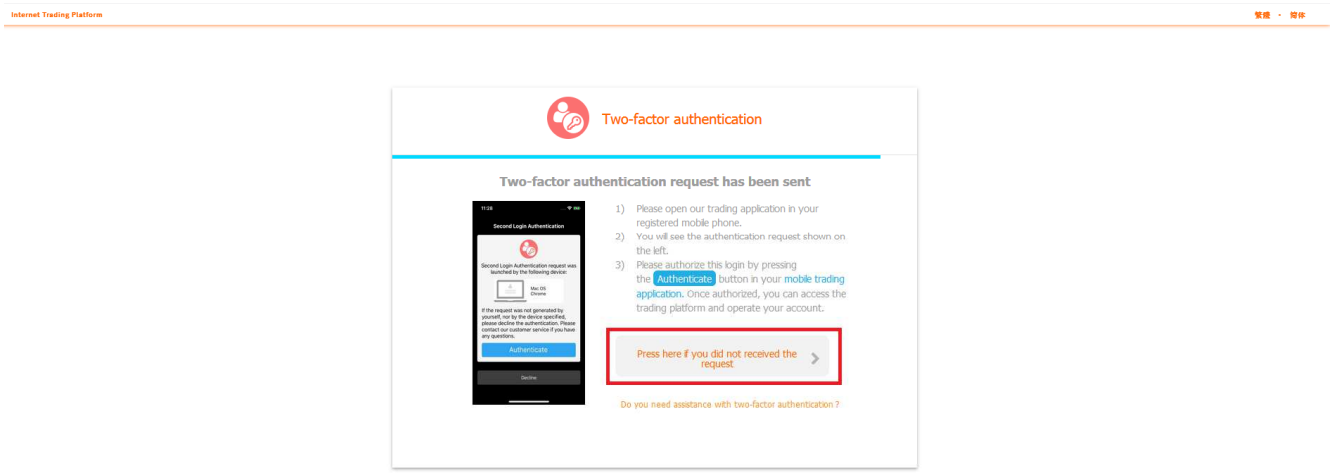
Up to now, there are two ways for user to perform authentication:
(1) Mobile authentication
(2) Email authentication

1.1.1 iTrade Login Process (2FA)----Mobile authentication

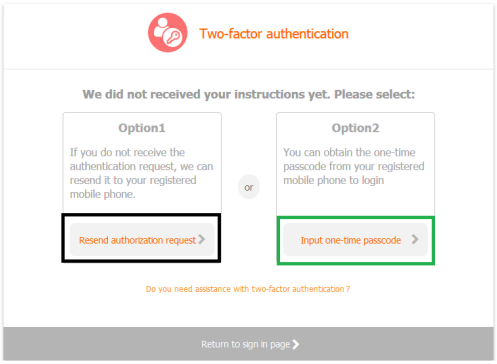
1. User has to input User ID and Password, then click Login In button to proceed. Switch to the mobile already registered 2FA. You will find the following



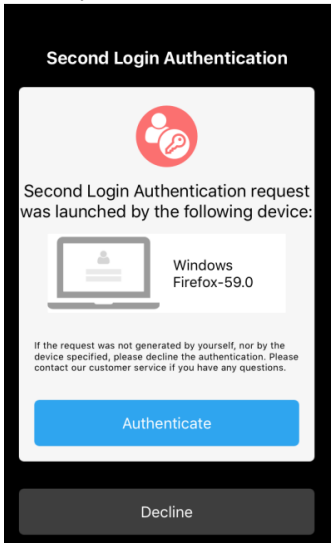
2. If user cannot receive the above notification, please go back to the web page and press the button inside the red rectangle



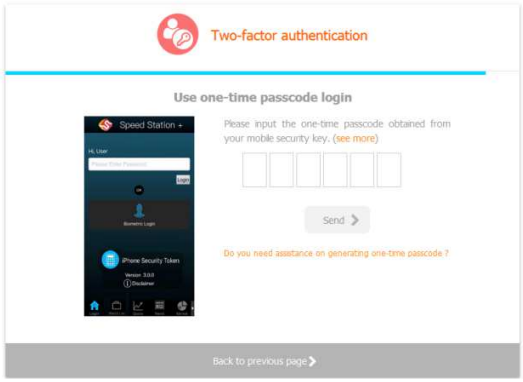
3. After that, user can press the button inside the black rectangle to resend the authentication request. Or user can press the button inside the green rectangle, proceed to input the one-time pass code from his or her mobile already registered 2FA.



If user press the button inside the BLACK rectangle , the following will appear on the mobile

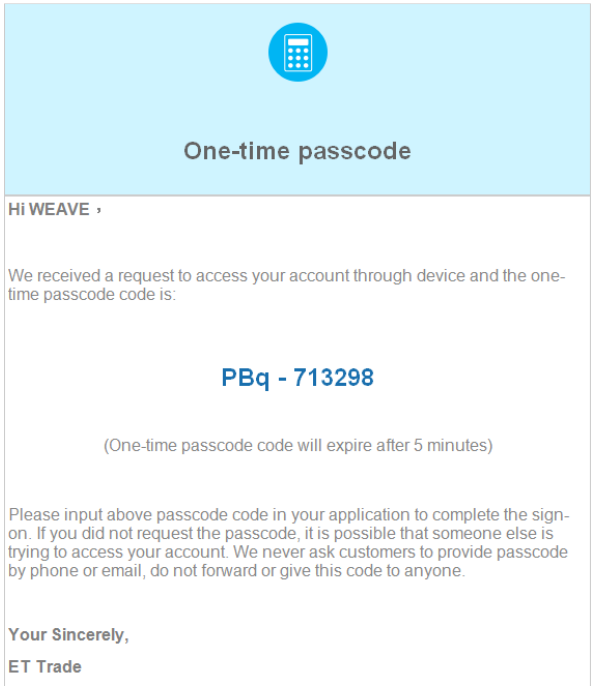


If user press the button inside the GREEN rectangle, user needs to inputs a one-time pass code from his or her MOBILE DEVICE. After doing so, it willl be directed to the disclaimer page.



1.1.2 iTrade Login Process (2FA)----Email authentication

1. User has to input User ID and Password, then click Login In button to proceed.. At this moment, user needs to check the email account already registered 2FA. to check the onetime pass code.



One-time passcode

Hi WEAVE ,

We received a request to access your account through device and the one-time passcode code is:

PBq - 713298

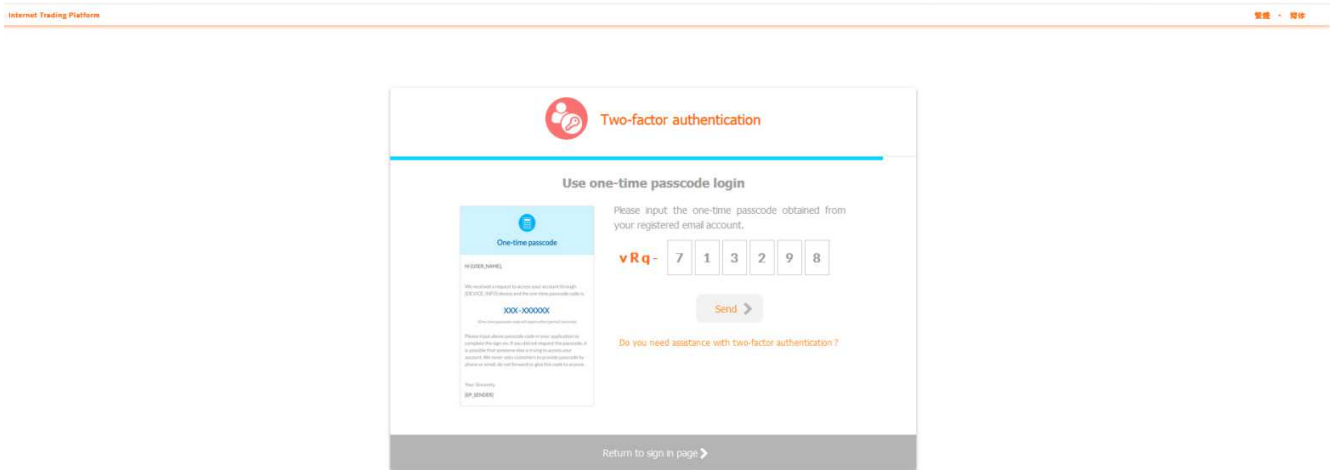
(One-time passcode code will expire after 5 minutes)

Please input above passcode code in your application to complete the sign-on. If you did not request the passcode, it is possible that someone else is trying to access your account. We never ask customers to provide passcode by phone or email, do not forward or give this code to anyone.

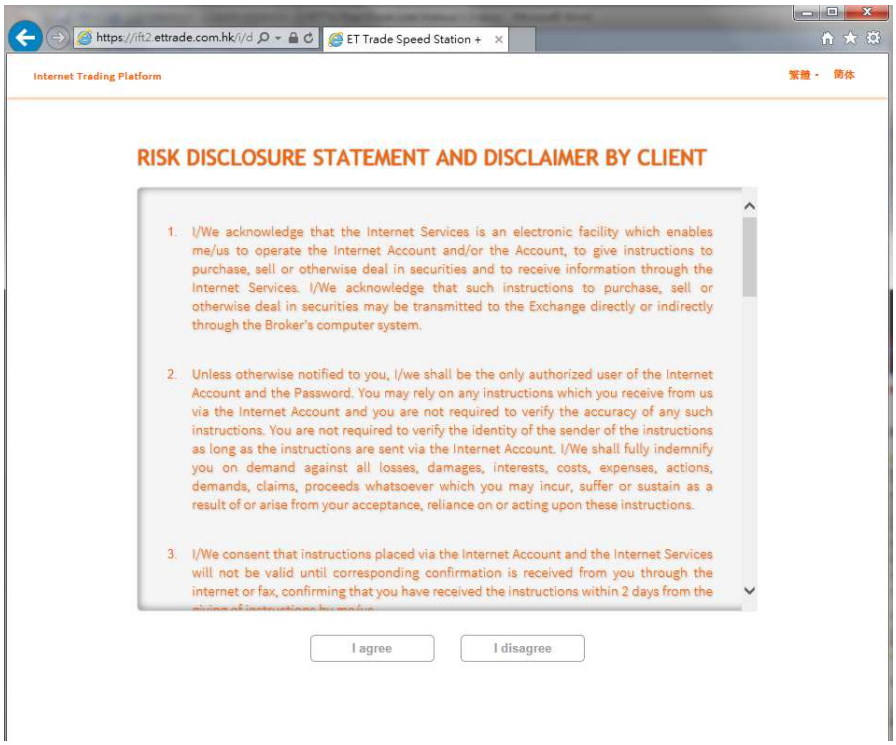
Your Sincerely,

ET Trade

2. Go back to the webpage, key in the onetime pass code from the email. The webpage will be redirected to the disclaimer page.

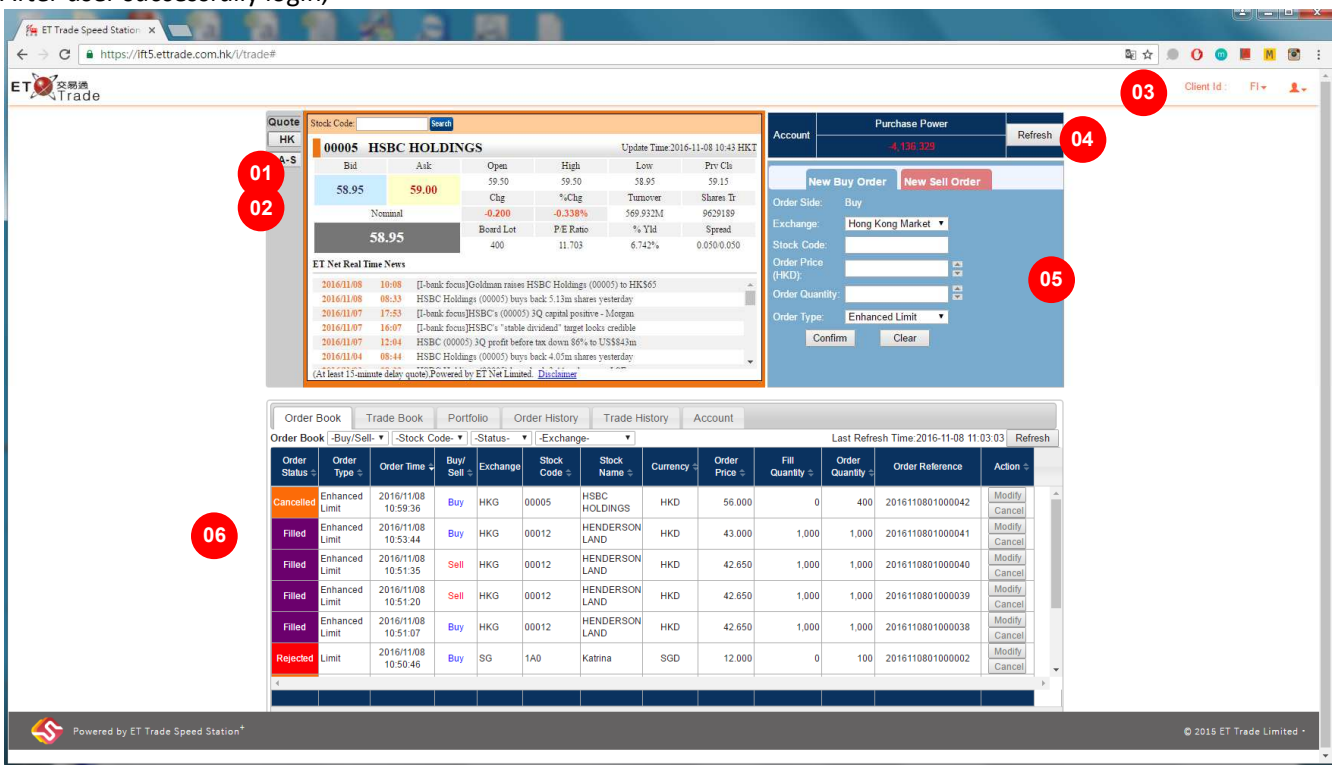


1.1.3 Disclaimer Page



2. User has to read the disclaimer page, then drag scroll bar to the bottom of disclaimer page to activate the “I agree” and “I disagree” button. Click “I disagree” will reject the statement and return to the iTrade login page. Click “I agree” will accept the statement and disclaimer, it will move on to main page.

After user successfully login,



Main components of Internet Trading：

① Quotation Frame – Hong Kong Stock:

Provide stock quotation of Hong Kong stock in the format of streaming, real-time snapshot or delay snapshot

② Quotation Frame – China Stock:

Provide stock quotation of China stock in the format of streaming, real-time snapshot or delay snapshot

③ System Control panel:

User can switch between client accounts, change password and logout iTrade

④ Client Information:

Display the purchasing power of account, and the purchasing power will be change upon the trading activities.

⑤ Order Frame:

Input new buy/sell orders

⑥ Client Account：

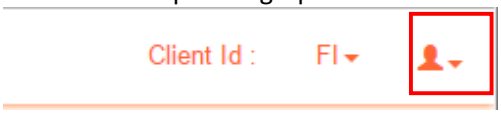
- Order Book
- Trade Book
- Portfolio
- Order History
- Trade History
- Account

1.2 Logout Internet Trading

In iTrade main page, users can logout iTrade by clicking the button on the top-right of the main page.

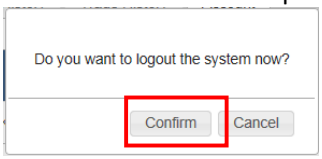
Steps:

1. User clicks the person graphic button



2. A dropdown list will be shown and click “Logout” to perform logout action

3. Confirmation box is prompted.



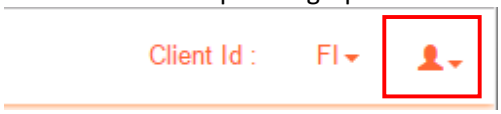
4. Click Confirm button to logout iTrade.

1.3 Change Password

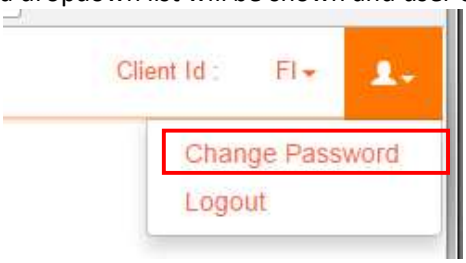
In iTrade main page, users can change the login password by clicking the button on the top-right of the main page.

Steps:

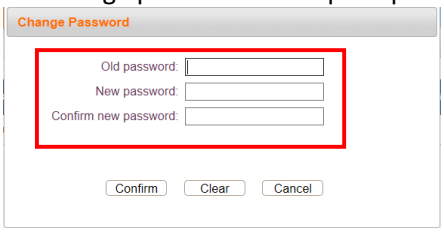
1. User clicks the person graphic button



2. a dropdown list will be shown and user click “Change password” to perform change password action.



3. Change password box is prompted



4. Input your Old password, New password and Confirm new password; then click Confirm button to apply the password change. The new password will be apply to all ETTSS+ product that user subscribed immediately.

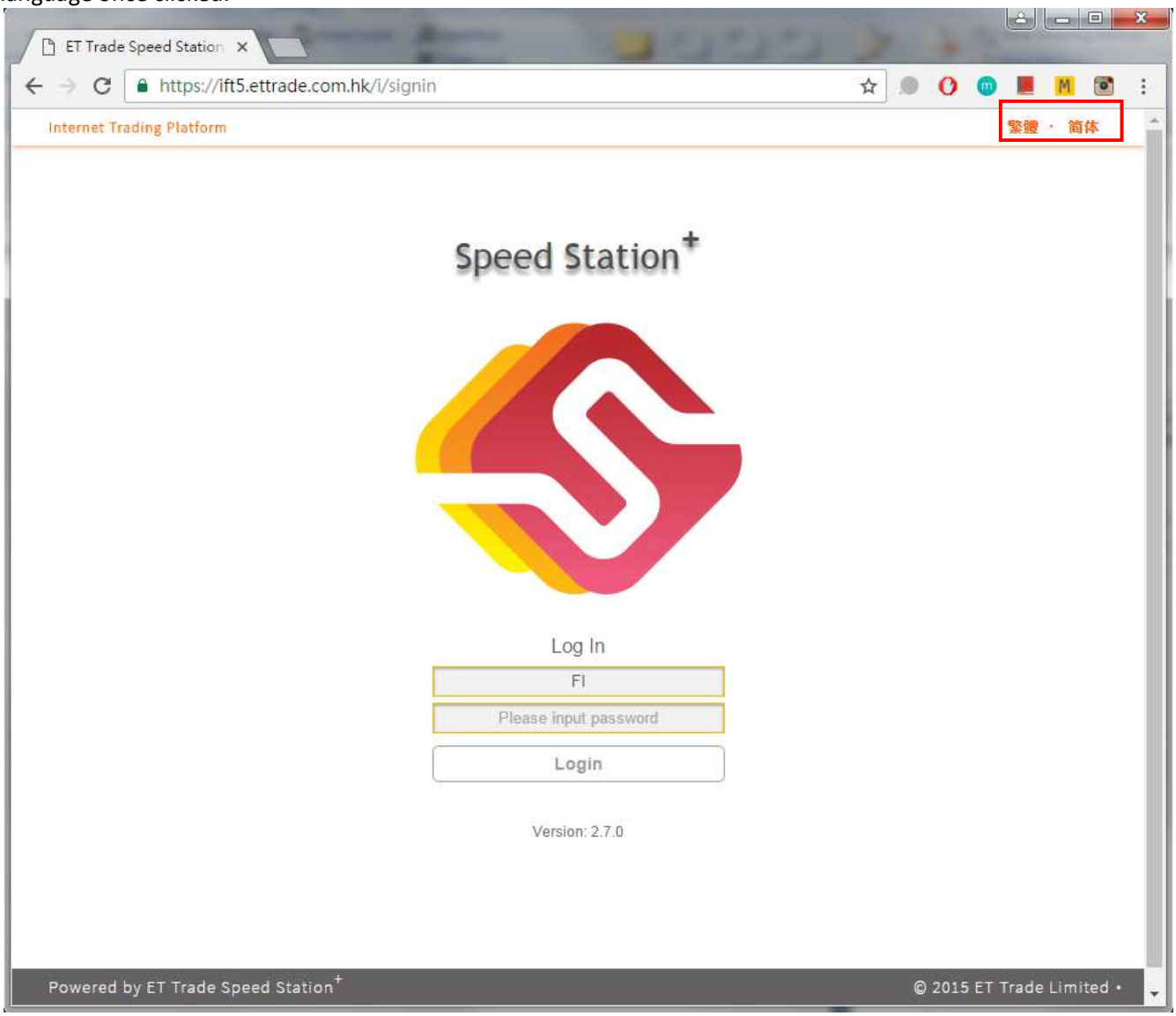
1.4 Change Language

Change Language is available in Login Page and Disclaimer Page. User can select from “English”, “繁體” and “简体”, the page will be refreshed immediately to apply the language change.

Steps

1. Login Page

On the top right corner of Login Page , user can find 2 buttons, “繁體” and “简体”. iTrade will refresh with chosen language once clicked.



2. Disclaimer Page

On the top right corner, user can find 2 buttons, “繁體” and “简体”. iTrade will refresh with chosen language once clicked.

Internet Trading Platform
繁體 · 简体
RISK DISCLOSURE STATEMENT AND DISCLAIMER BY CLIENT
1. I/We acknowledge that the Internet Services is an electronic facility which enables me/us to operate the Internet Account and/or the Account, to give instructions to purchase, sell or otherwise deal in securities and to receive information through the Internet Services. I/We acknowledge that such instructions to purchase, sell or otherwise deal in securities may be transmitted to the Exchange directly or indirectly

2 Internet Trading Functions

After login Internet Trading, user can perform below functions in Internet Trading webpage including: stock quotation, input buy/sell order, Order Book, Trade Book, history of order and trades.

2.1 Stock Quotation

Stock quotation can be seen on the first page, after user login in Internet Trading.
User can choose to see the stock quotation of Hong Kong stock by selecting "HK" or A Stock by selecting "A-S" in the left of the quotation frame.

Steps:
User enters the stock code required, and press "Search". iTrade will show the stock price and relevant information.

For Hong Kong Stock:
Steps:

1. User select "HK" in the left of the quotation frame.
2. User enters the stock code required, and press "Search", iTrade will show the stock price of Hong Kong stock and relevant information.

For A Stock:

Steps:

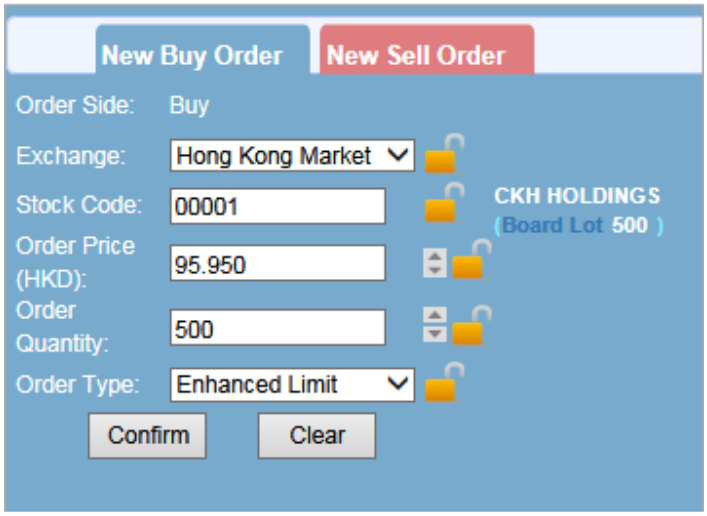
1. User selects “A-S” on the left of the quotation frame.
2. User enters the stock code required, and press “Search”. iTrade will show the stock price and relevant information.

2.2 Input orders

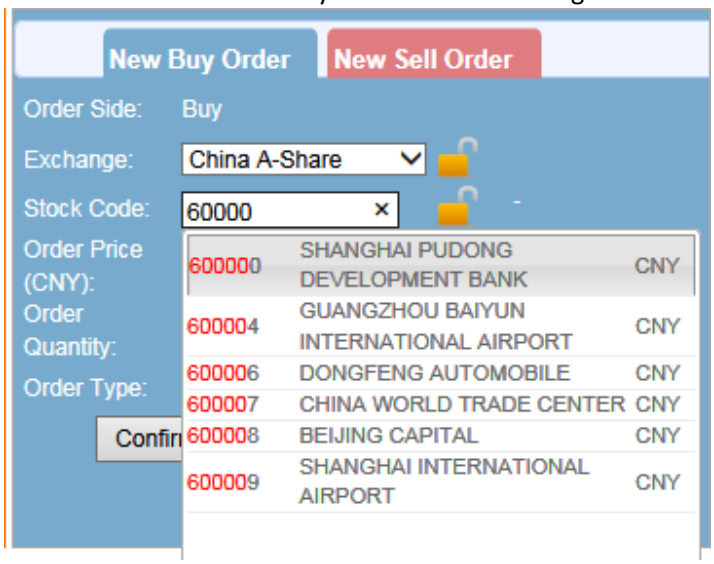
On the right of iTrade after user logins in, user can place buy/sell order in the order frame. By default it is BUY. Click the Tab "SELL" will switch to input sell order. Also user can buy/ sell orders in different exchange market which include Hong Kong Market, China A Stock, Global Market (Australia, Japan, Singapore, US). By default is Hong Kong market.

User has to select Exchange, input "STOCK CODE", "PRICE" and "QTY", select Order Type then press "Confirm" to submit the order.

New Buy Order
For Hong Kong Market:

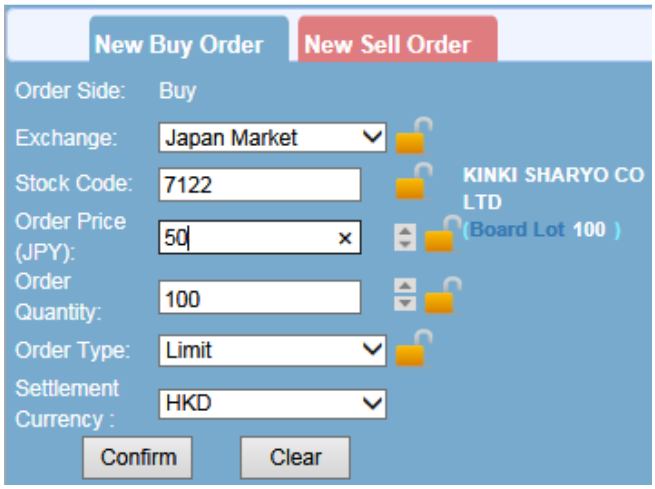


For China A Stock:
User can search the stock by enter the number digit in Stock code, system will search the stock include this digit.



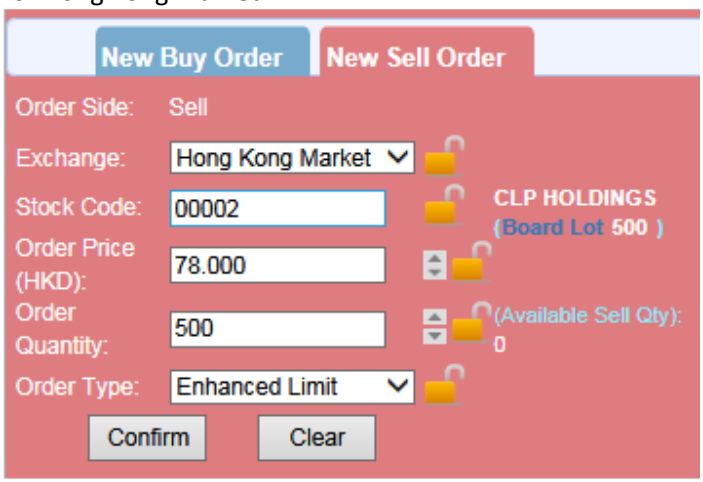
For Global Market:

User can search the stock by enter the number or word in Stock code and it will search the stock include the words or numbers.



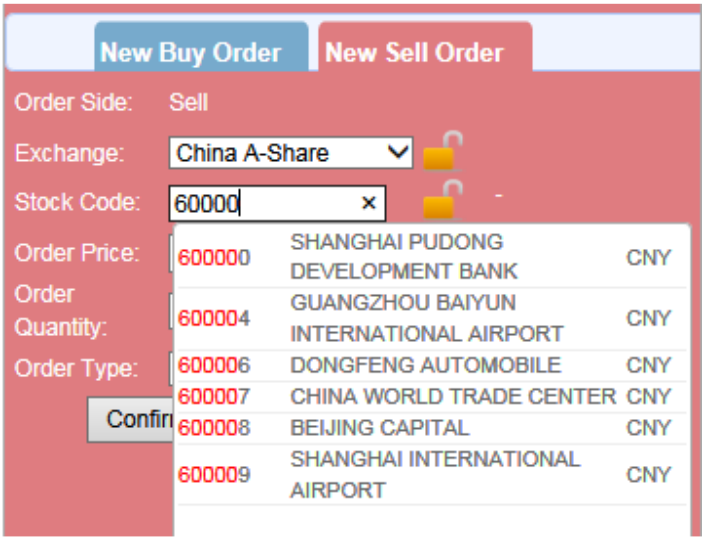
New Sell Order

For Hong Kong Market:



For China A Stock and Global Market:

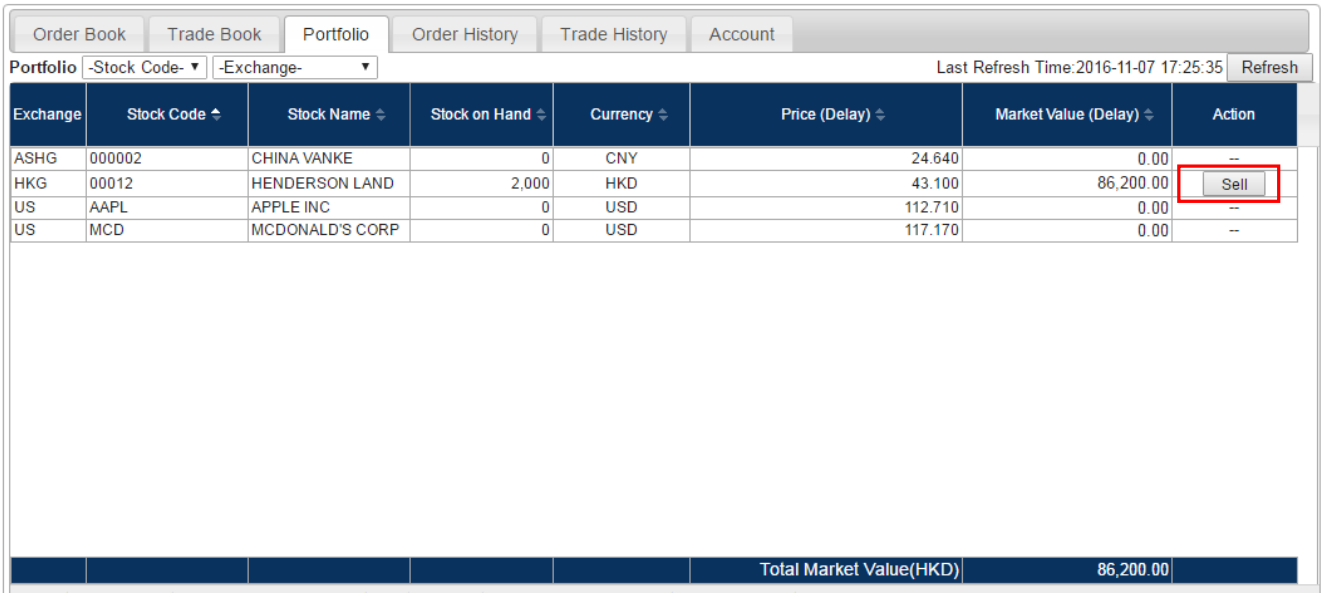
User can search the stock by enter the numbers or word in the stock code and the system will search the stock include the word or numbers



Remarks:

1. Stock Name will be shown on the right of Stock Code field.
2. Hong Kong Stock Market used as default Exchange, “Hong Kong Market,China A Share, Australia Market, Japan Market, Singapore Market, US Market” are available in iTrade.
3. Enhanced Limit used as default Order Type. “Auction”, “Auction Limit”, “Limit”, “Special Limit” is available in iTrade.
4. To increase price for one spread, user can click by mouse, or press Up Arrow on the keyboard.
5. To reduce price for one spread, user can click by mouse, or press Down Arrow on the keyboard.
6. To increase quantity by one board lot, user can click by mouse, or press Up Arrow on the keyboard.
7. To reduce quantity by one board lot, user can click by mouse, or press Down Arrow on the keyboard.

In the Portfolio tab, “SELL” button is available to trigger a SELL ALL. Information will be filled up by iTrade automatically.

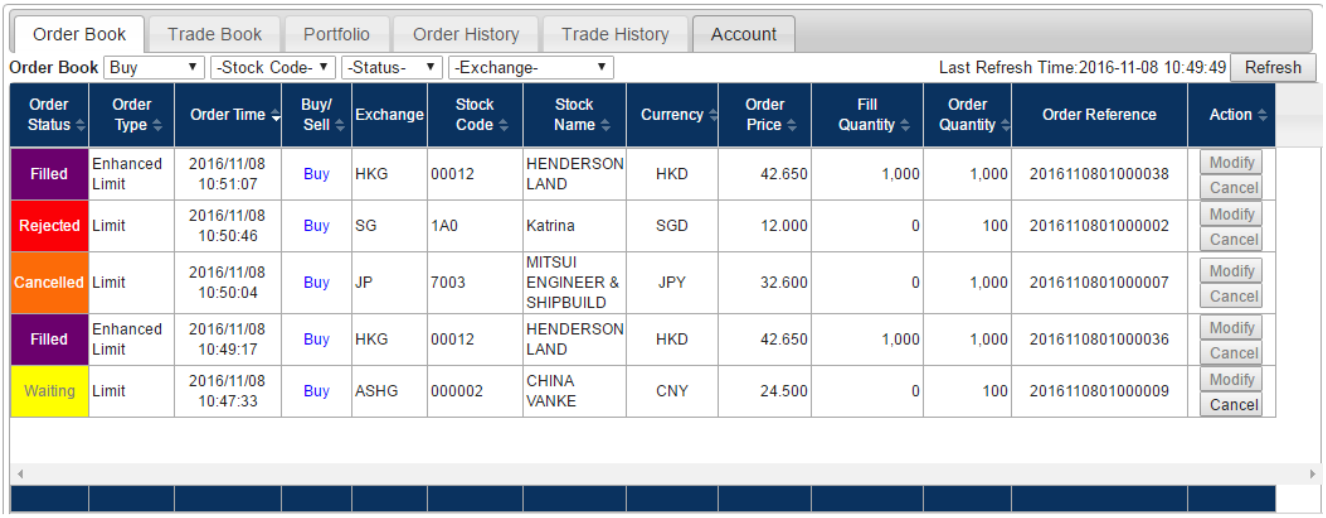

Order Book
Trade Book
Portfolio
Order History
Trade History
Account
Portfolio -Stock Code- -Exchange-
Last Refresh Time:2016-11-07 17:25:35
Refresh
Exchange
Stock Code
Stock Name
Stock on Hand
Currency
Price (Delay)
Market Value (Delay)
Action
ASHG 000002 CHINA VANKE 0 CNY 24.640 0.00 --
HKG 00012 HENDERSON LAND 2,000 HKD 43.100 86,200.00 Sell
US AAPL APPLE INC 0 USD 112.710 0.00 --
US MCD MCDONALD'S CORP 0 USD 117.170 0.00 --
Total Market Value(HKD)
86,200.00

2.3 Order Book

User can find all the orders of different exchange market of the current trading day in the Order Book. By default, Order Book shows orders of all status.

Order Status	Order Type	Order Time	Buy/ Sell	Exchange	Stock Code	Stock Name	Currency	Order Price	Fill Quantity	Order Quantity	Order Reference	Action
Filled	Enhanced Limit	2016/11/07 17:13:02	Buy	HKG	00012	HENDERSON LAND	HKD	43.100	1,000	1,000	2016110701000170	Modify Cancel
Queued	Limit	2016/11/07 17:12:42	Buy	US	AAPL	APPLE INC	USD	100.000	0	100	2016110401000008	Modify Cancel
Cancelled	Limit	2016/11/07 17:12:04	Buy	US	MCD	MCDONALD'S CORP	USD	20.000	0	100	2016110401000009	Modify Cancel
Waiting	Limit	2016/11/07 17:09:39	Buy	ASHG	000002	CHINA VANKE	CNY	24.640	0	1,000	2016110701000190	Modify Cancel
Filled	Enhanced Limit	2016/11/07 16:57:31	Buy	HKG	00012	HENDERSON LAND	HKD	43.100	1,000	1,000	2016110701000167	Modify Cancel

User can look for the necessary orders by applying filters of Buy/Sell, Stock Code, order status and exchange market in the Order Book. Click Refresh will restore to no filter.



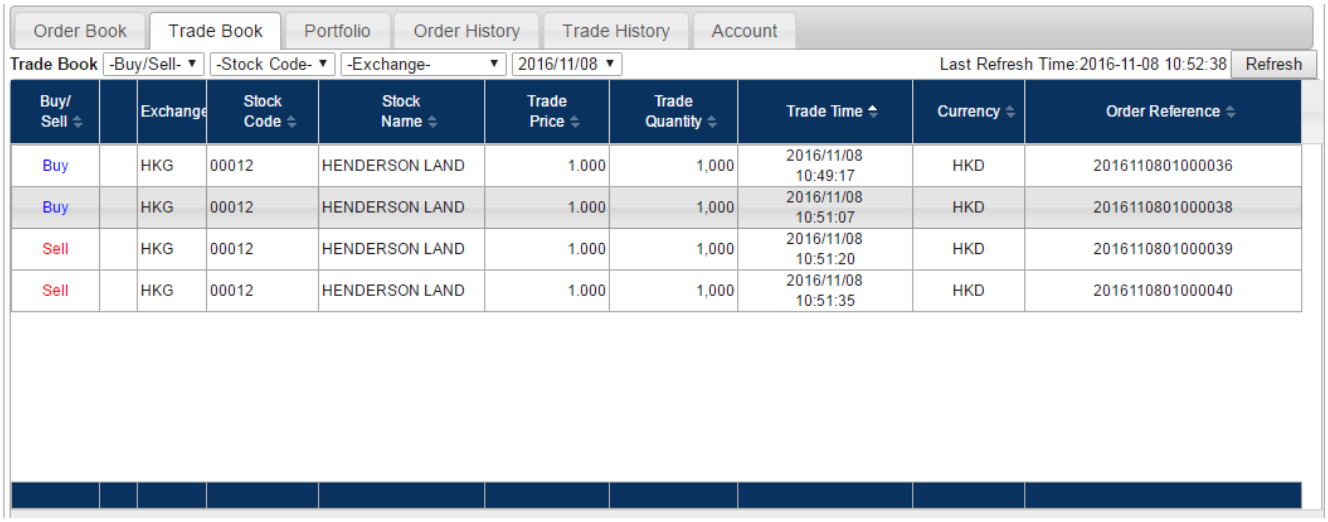
Order Status	Order Type	Order Time	Buy/ Sell	Exchange	Stock Code	Stock Name	Currency	Order Price	Fill Quantity	Order Quantity	Order Reference	Action
Filled	Enhanced Limit	2016/11/08 10:51:07	Buy	HKG	00012	HENDERSON LAND	HKD	42.650	1,000	1,000	2016110801000038	Modify Cancel
Rejected	Limit	2016/11/08 10:50:46	Buy	SG	1A0	Katrina	SGD	12.000	0	100	2016110801000002	Modify Cancel
Cancelled	Limit	2016/11/08 10:50:04	Buy	JP	7003	MITSUI ENGINEER & SHIPBUILD	JPY	32.600	0	1,000	2016110801000007	Modify Cancel
Filled	Enhanced Limit	2016/11/08 10:49:17	Buy	HKG	00012	HENDERSON LAND	HKD	42.650	1,000	1,000	2016110801000036	Modify Cancel
Waiting	Limit	2016/11/08 10:47:33	Buy	ASHG	000002	CHINA VANKE	CNY	24.500	0	100	2016110801000009	Modify Cancel

Remarks

1. User can find the Last Update Time and Refresh button(Refresh) on the top right of Order Book. Refresh both when the button is pressed.
2. Click Modify (Modify) can change the PRICE and quantity of an order.
3. Click Cancel (Cancel) can cancel the selected order.
4. Order Book shows the total number of orders on the bottom right.
5. Order Book refreshes whenever an order has updated.
6. All the columns of Order Book can apply sorting, except Order Ref ID and Action.

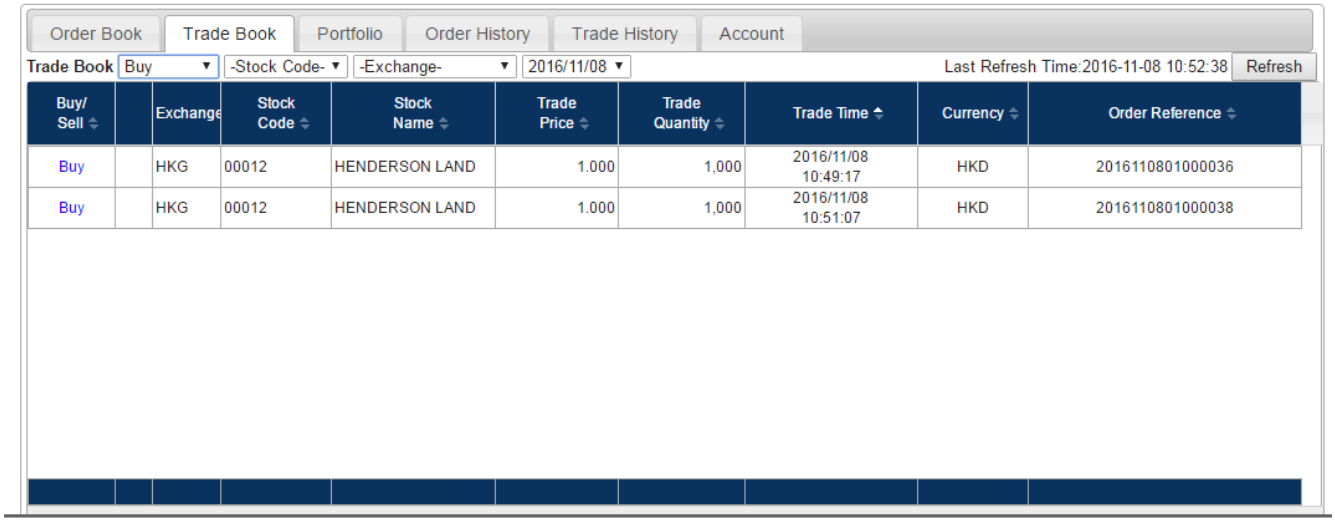
2.4 Trade Book

User can find all the trades of different exchange of the current trading day in the Trade Book. By default, Trade Book shows all trades



Buy/ Sell		Exchange	Stock Code	Stock Name	Trade Price	Trade Quantity	Trade Time	Currency	Order Reference
Buy		HKG	00012	HENDERSON LAND	1.000	1,000	2016/11/08 10:49:17	HKD	2016110801000036
Buy		HKG	00012	HENDERSON LAND	1.000	1,000	2016/11/08 10:51:07	HKD	2016110801000038
Sell		HKG	00012	HENDERSON LAND	1.000	1,000	2016/11/08 10:51:20	HKD	2016110801000039
Sell		HKG	00012	HENDERSON LAND	1.000	1,000	2016/11/08 10:51:35	HKD	2016110801000040

User can look for the trades by applying filters of Buy/Sell, Stock Code , Trade Date and Exchange in the Trade Book. Click Refresh will restore to no filter.



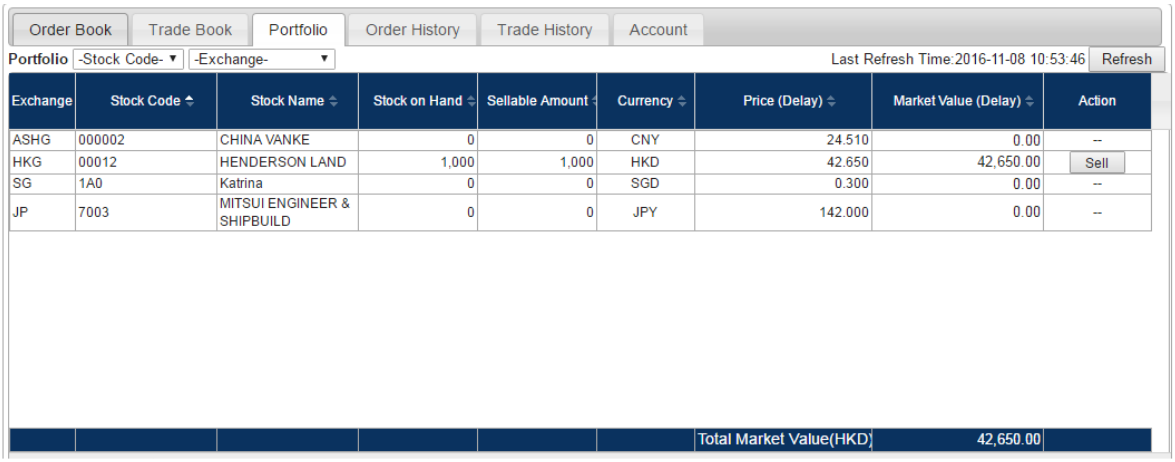
Buy/ Sell		Exchange	Stock Code	Stock Name	Trade Price	Trade Quantity	Trade Time	Currency	Order Reference
Buy		HKG	00012	HENDERSON LAND	1.000	1,000	2016/11/08 10:49:17	HKD	2016110801000036
Buy		HKG	00012	HENDERSON LAND	1.000	1,000	2016/11/08 10:51:07	HKD	2016110801000038

Remarks:

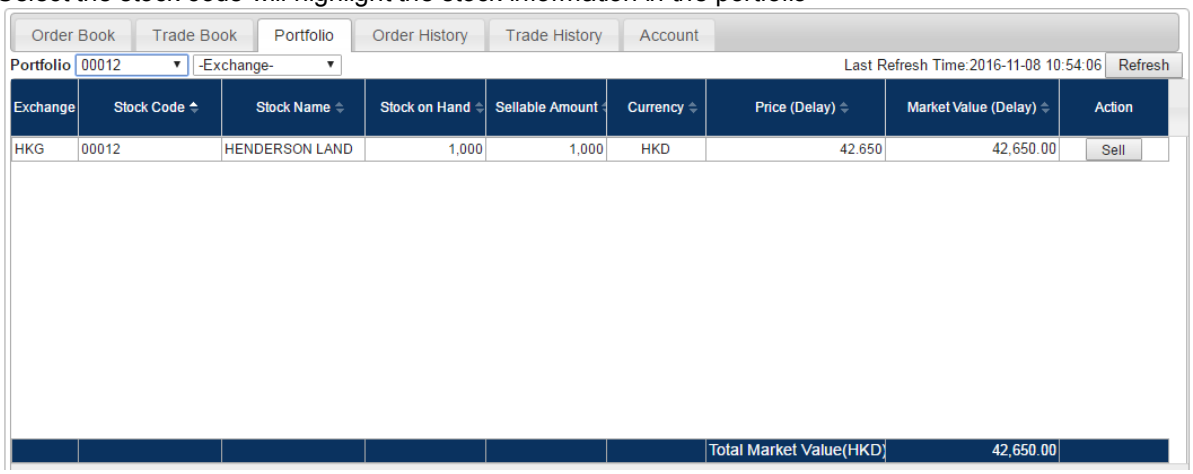
1. Trade Book refreshes whenever a trade has done and returned.
2. All the columns of Trade Book can apply sorting.

2.5 Portfolio

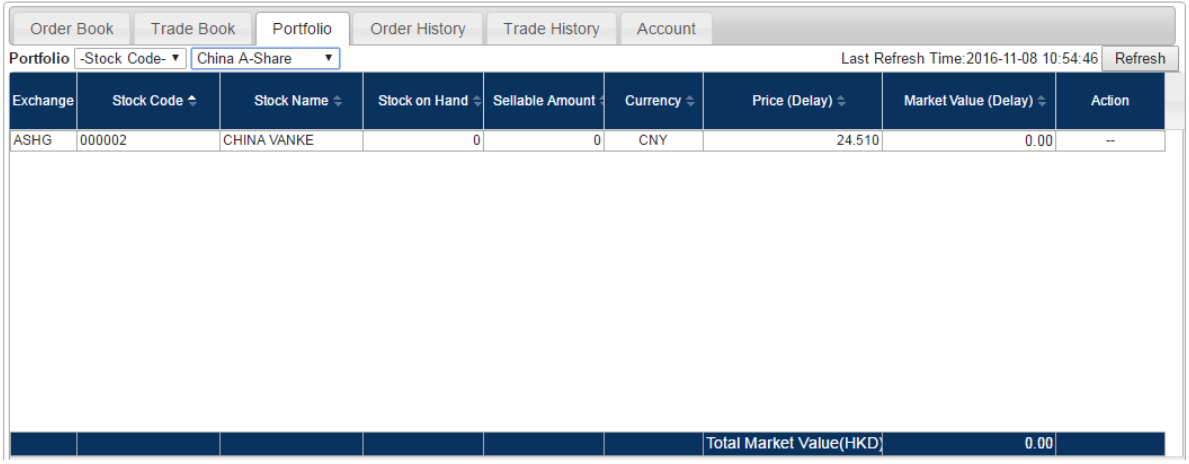
User can check the stock summary in the Portfolio.



Select the stock code will highlight the stock information in the portfolio



Select the exchange market will highlight different stock market information in the portfolio

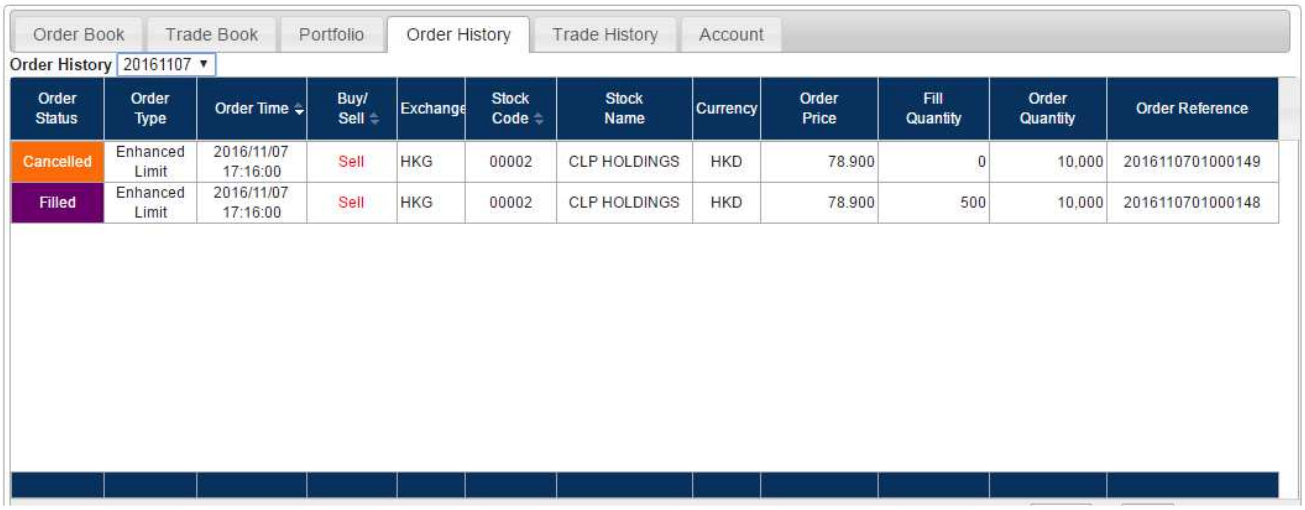


Remark:

1. SELL button is available when sellable quantity is more than 1 share. Sell order will be prepared when user clicks the button.
2. All the columns of Portfolio can apply sorting.

2.6 Order History

User can find all the orders of the previous days in the Order History. All the orders input on the selected day will be shown in iTrade. Order History supports up to 7 day's history.



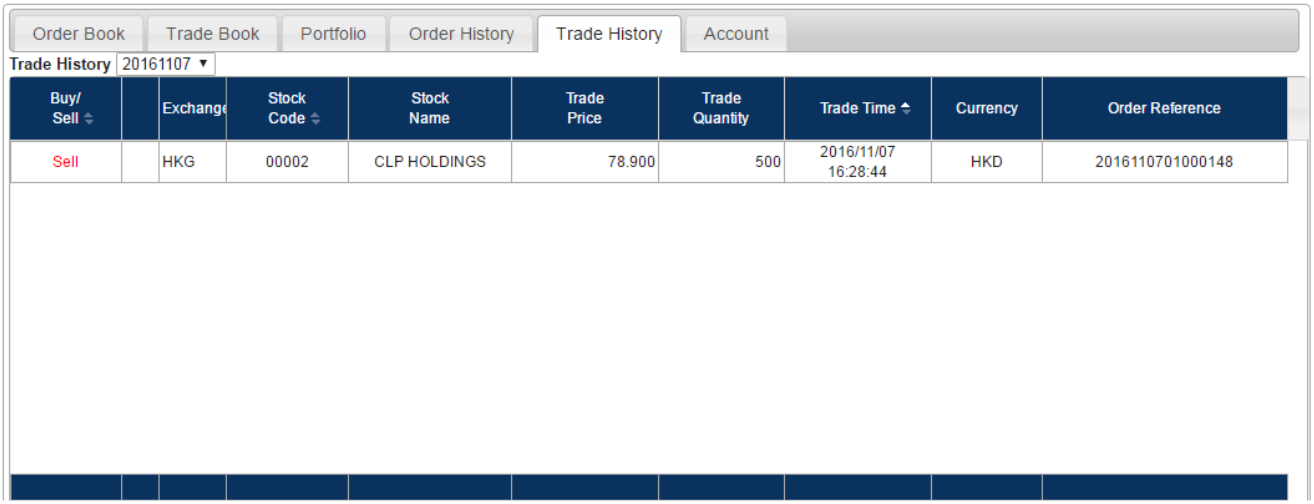
Order Status	Order Type	Order Time	Buy/ Sell	Exchange	Stock Code	Stock Name	Currency	Order Price	Fill Quantity	Order Quantity	Order Reference
Cancelled	Enhanced Limit	2016/11/07 17:16:00	Sell	HKG	00002	CLP HOLDINGS	HKD	78.900	0	10,000	2016110701000149
Filled	Enhanced Limit	2016/11/07 17:16:00	Sell	HKG	00002	CLP HOLDINGS	HKD	78.900	500	10,000	2016110701000148

Remarks:

1. If the Order History has order amount more than it can show, it will move on to the next page.
2. All the columns of Order History can apply sorting.

2.7 Trade History

User can find all the trades of the previous days in the trade History. All the trades matched on the selected day will be shown in iTrade. Trade History support up to 7 day's history.



Remarks:

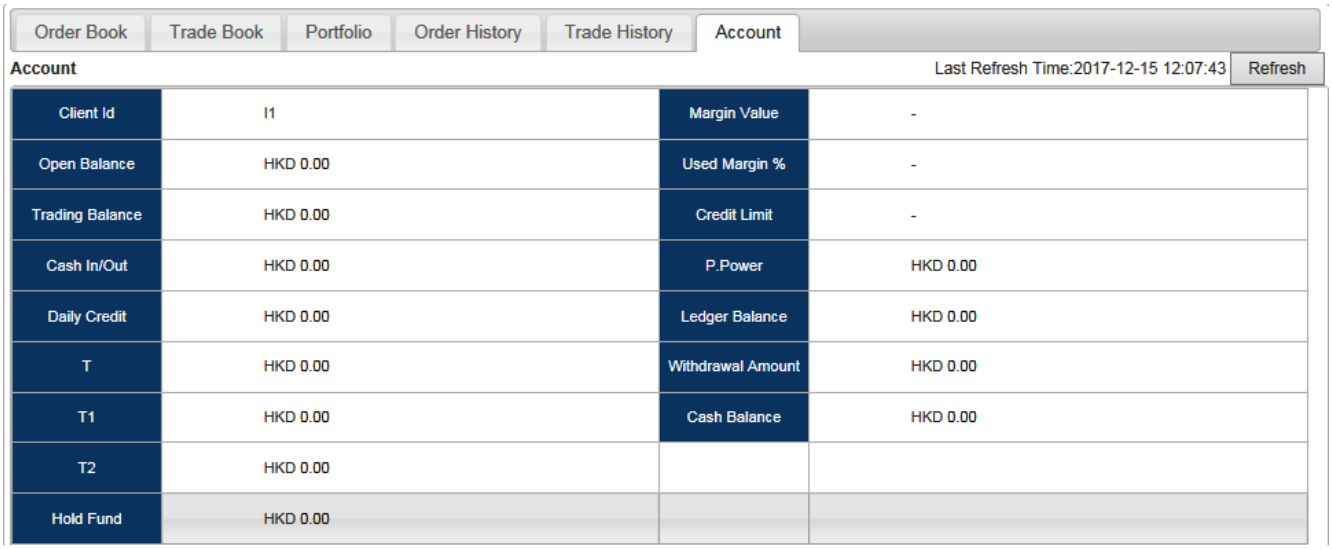
1. If the Trade History has trade amount more than it can show, it will move on to the next page.
2. All the columns of Trade History can apply sorting.

2.8 Account

Account frame shows the account information of user account. The user information is include

1. Client ID
2. Open Balance
3. Trading Balance
4. Cash In/Out
5. Daily Credit
6. T
7. T1
8. T2
9. Hold Fund
10. Margin Value
11. Used Margin %
12. Credit Limit
13. P. Power
14. Ledger Balance
15. Withdrawal Amount
16. Cash Balance

The user information will be updated according to user's trading activities.

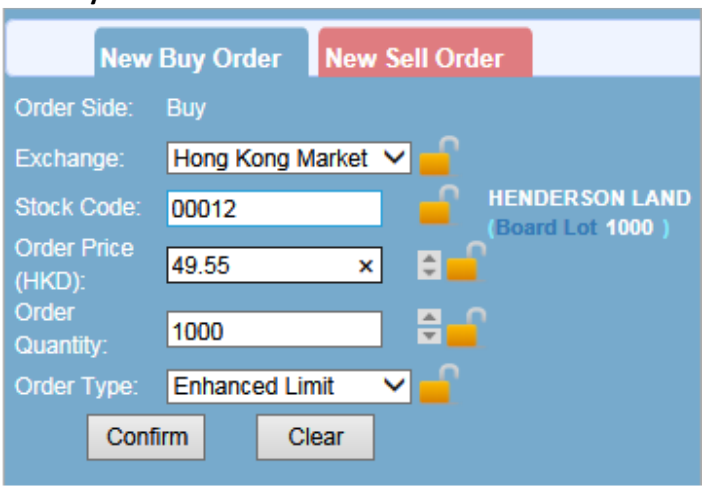


3 Input Orders

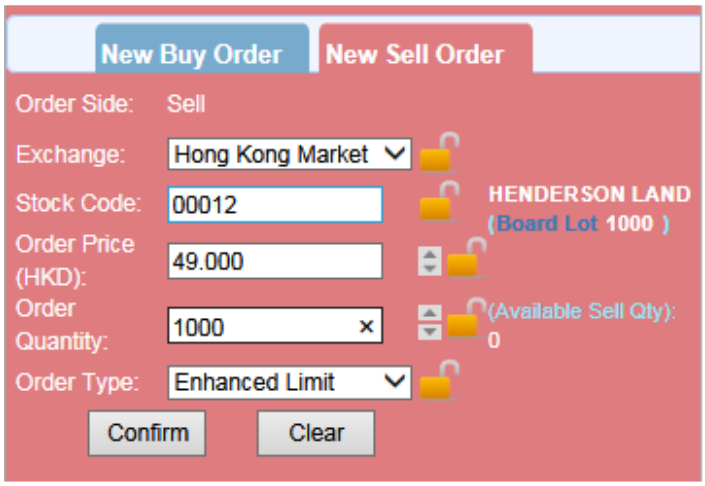
3.1 Input new Order

1. User can perform input new order in Order Frame. By default it is a Buy Order. User has to choose the exchange market, input Stock Code, Price, Quantity, select order type and click Confirm to submit the order

New Buy Order



New Sell Order



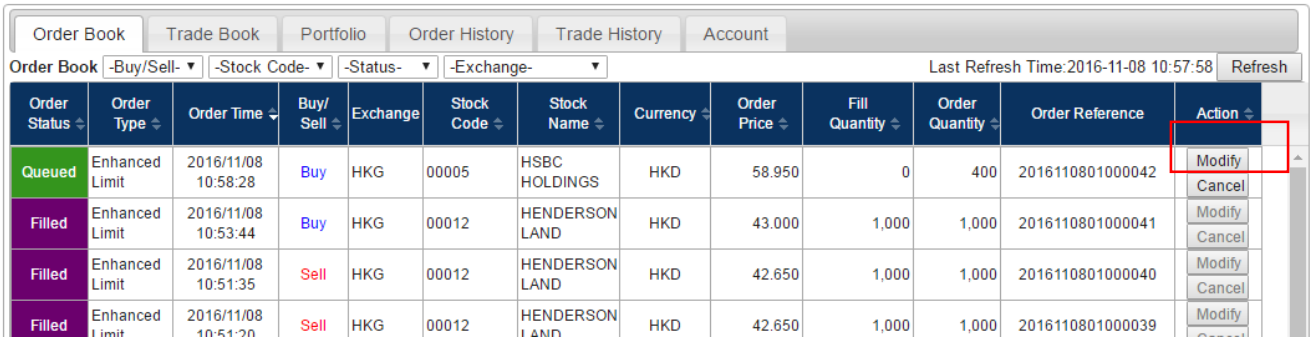
Remarks:

1. User can click SELL to switch to Sell side order.
2. User has to input Stock Code, Price and quantity to complete the new order.
3. By default it is using Enhance Limit order.
4. iTrade provides 5 types of order type: Auction, Auction Limit, Enhance Limit, Limit, and Special Limit order.
5. User can find the new order in iTrade Order Book, regardless it is queued or being rejected.
6. Click CLEAR button to reset all valuables.
7. Click the upper or lower arrow button to increase or reduce the Price and Quantity.
8. The lock button is for fixing the order details.

3.2 Modify Order

User can find all the orders in Order Book. Modify orders are done in Order Book.

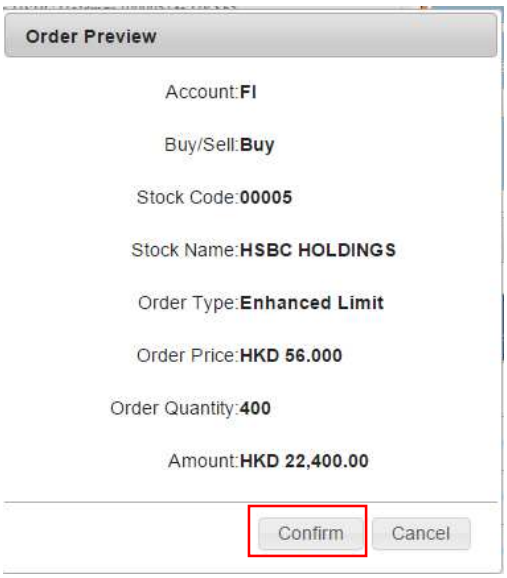
Steps:
1. Look for the order required modify.



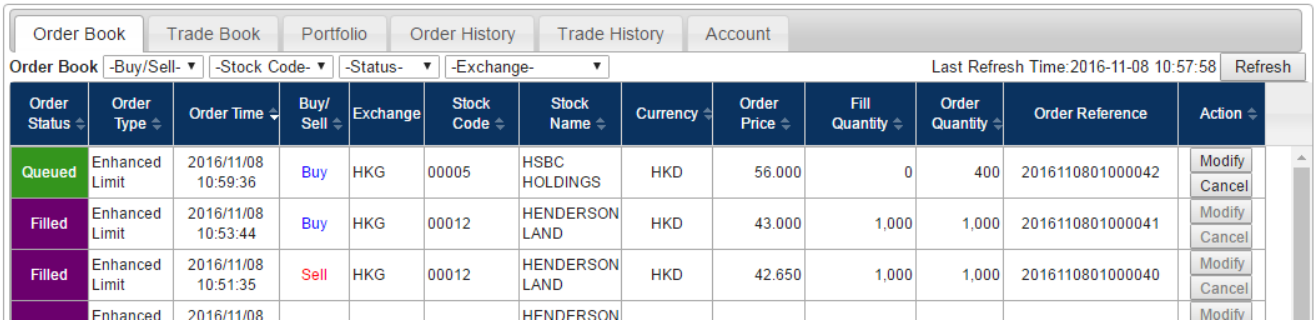
Order Status	Order Type	Order Time	Buy/ Sell	Exchange	Stock Code	Stock Name	Currency	Order Price	Fill Quantity	Order Quantity	Order Reference	Action
Queued	Enhanced Limit	2016/11/08 10:58:28	Buy	HKG	00005	HSBC HOLDINGS	HKD	58.950	0	400	2016110801000042	Modify Cancel
Filled	Enhanced Limit	2016/11/08 10:53:44	Buy	HKG	00012	HENDERSON LAND	HKD	43.000	1,000	1,000	2016110801000041	Modify Cancel
Filled	Enhanced Limit	2016/11/08 10:51:35	Sell	HKG	00012	HENDERSON LAND	HKD	42.650	1,000	1,000	2016110801000040	Modify Cancel
Filled	Enhanced Limit	2016/11/08 10:51:20	Sell	HKG	00012	HENDERSON LAND	HKD	42.650	1,000	1,000	2016110801000039	Modify

2. Click the Modify button, then update the price or/and quantity.

3. Order Preview box will be shown after press confirm button.



4. Press Confirm button to submit the modify request. New order status can be found in Order Book.



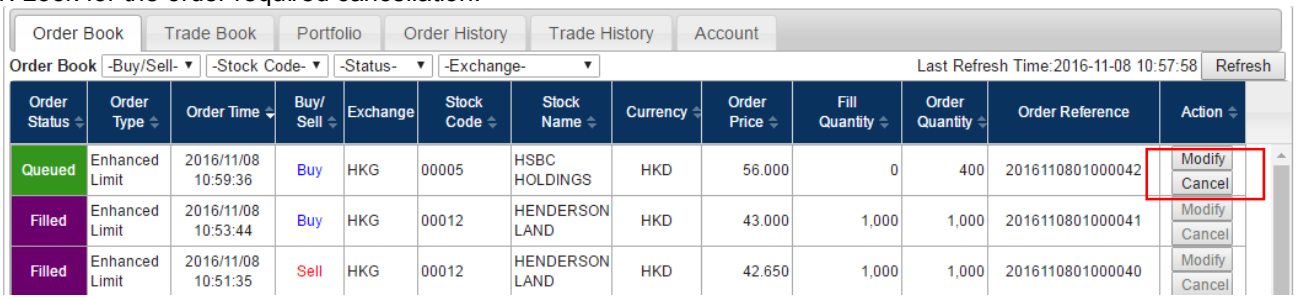
Order Status	Order Type	Order Time	Buy/ Sell	Exchange	Stock Code	Stock Name	Currency	Order Price	Fill Quantity	Order Quantity	Order Reference	Action
Queued	Enhanced Limit	2016/11/08 10:59:36	Buy	HKG	00005	HSBC HOLDINGS	HKD	56.000	0	400	2016110801000042	Modify Cancel
Filled	Enhanced Limit	2016/11/08 10:53:44	Buy	HKG	00012	HENDERSON LAND	HKD	43.000	1,000	1,000	2016110801000041	Modify Cancel
Filled	Enhanced Limit	2016/11/08 10:51:35	Sell	HKG	00012	HENDERSON LAND	HKD	42.650	1,000	1,000	2016110801000040	Modify Cancel

Remarks:
Only orders marked as QUEUED and WAIT can be modified, the rest of the order status cannot be modified.

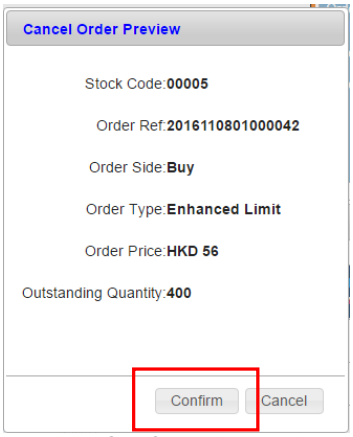
3.3 Cancel Order

User can find all the orders in Order Book. Cancel a order is done in Order Book.

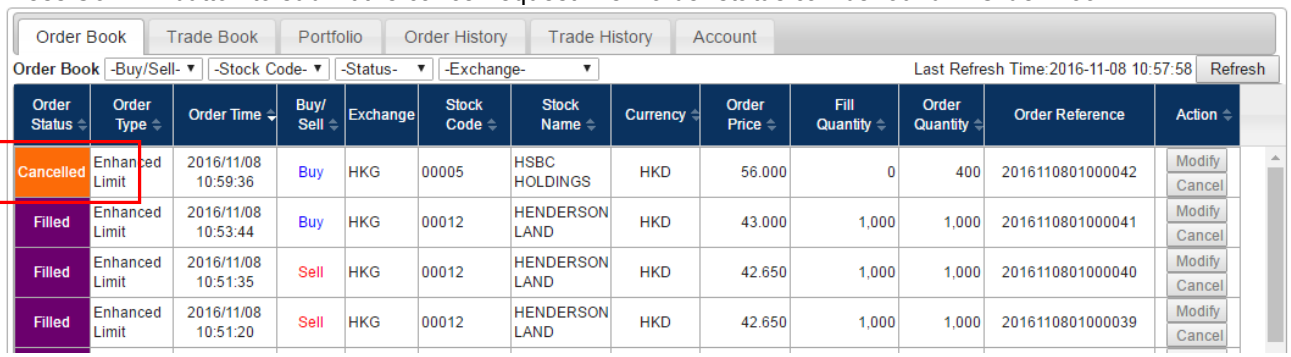
Steps:
1. Look for the order required cancellation.



2.Click the Cancel button of the order



3. Press Confirm button to submit the cancel request. New order status can be found in Order Book.



Remarks:
Only orders marked as QUEUED and WAIT can be modified, the rest of the order status cannot be modified.

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